MINUTES OF MEETING OF HUGHENDEN VALLEY DIG

Hughenden Parish Council, The Common, Great Kingshill, Bucks HP15 6EN

Wednesday 2nd July 2014

Attendees:

David & Debbie White (DW/DAW)
Martin Hall (MH)
Paul and Carolyn Woodford (PW/CW)
Lyn Hawkins (LH)
John Gladwin (JG), Chiltern DC Councillor
Matt Hopkins (MHo)
Debs & Iain Lemon (DL/IL)
Steve Kirkpatrick (SK), National Trust
Sarah Mustapha (SM)
James Perkins (JP), Hughenden Parish Council & HVRA

Apologies: David Carroll (**DC**), Roger and Rosemary Hewitt, Sam and Bex Morrison, Bob Hawkins (**BH**), Allen Beechey (**AB**)

Agenda:

- Agree "Objectives" and how to progress formal setup of the Hughenden DIG
- Review of Action Points
- Information Collation
- Next Steps
- A.O.B
- Next meeting date

		Action
1.0	Review of Action Points from last meeting	
	Paul Woodford has volunteered to become Treasurer and Bob Hawkins to assist for setting up and auditing purposes. JG mentioned a new community bank for the Chiltern District for possible funding. Discharged . DW reported back on a survey carried out along Valley Road from the Harrow to Deeters on 16 th June 2014 with himself, Thames Water, Bucks CC and Transport for Bucks. Cracks in the linings of Thames Water sewers showing groundwater ingress were found in two manholes lifted and Thames Water agreed to arrange camera surveys of the area. Discharged . Re-wording of DIG objectives was agreed. Discharged .	
	I Ne-wording of Did objectives was agreed. Distributed.	1

	SK was certain that 14 notices had been placed around Hughenden Park	
	entrances to warn the public about pollution and that these had been checked	
	on a monthly basis. Discharged .	
2.0	Hugh and an DIC Structure	
2.0	Hughenden DIG Structure	DW/
	 DW/MHo/SM/PW to draft a Constitution for agreement at next Hughenden DIG meeting. 	MHo/SM
	DIG meeting structure to be quarterly or half yearly meetings with	/PW
	Agencies to monitor progress on Contingency Plans and Remedial Work;	/ F VV
	internal meetings to prepare for these or manage other activities; formal	
	meetings such as AGMs.	
	DW to write to David Lidington to inform him of DIG set up and structure	
	and get him to write to Agencies for buy in and nominations for meeting	
	representatives. Proposed first meeting in September 2014 and DW/SM	
	to organise when Agency representatives confirmed.	DW/SM
	Scope a DIG website and communication plan for community and	, -
	appropriate links to Agencies and other websites.	
	DC to investigate funding for Hughenden Valley DIG	
	,	All
		DC
3.0	Contingency Plans	
	Circulate the draft Bucks CC "Flooding procedure for Hughenden"	SM
	document and e-mail on outcome of 3rd June meeting with meeting	
	minutes.	
	 Circulate e-mail advice from Helen Page (EA) on residents doing their own pumping with meeting minutes. 	SM
	 Each affected resident should be aware that they need to be prepared as 	JIVI
	they think fit for future sewer flooding events where Thames Water don't	
•	they think fit for future sewer flooding events where Thames Water don't immediately start pumping.	
4.0	they think fit for future sewer flooding events where Thames Water don't immediately start pumping. Agency Remedial Work	SM
4.0	they think fit for future sewer flooding events where Thames Water don't immediately start pumping. Agency Remedial Work • Circulate DW's e-mail about 16 th June 2014 survey together with Thames	SM
4.0	they think fit for future sewer flooding events where Thames Water don't immediately start pumping. Agency Remedial Work	SM
4.0	they think fit for future sewer flooding events where Thames Water don't immediately start pumping. Agency Remedial Work Circulate DW's e-mail about 16 th June 2014 survey together with Thames Water e-mails and maps for proposed camera surveys with meeting minutes.	SM
4.0	they think fit for future sewer flooding events where Thames Water don't immediately start pumping. Agency Remedial Work Circulate DW's e-mail about 16 th June 2014 survey together with Thames Water e-mails and maps for proposed camera surveys with meeting	SM MHo/
4.0	they think fit for future sewer flooding events where Thames Water don't immediately start pumping. Agency Remedial Work Circulate DW's e-mail about 16 th June 2014 survey together with Thames Water e-mails and maps for proposed camera surveys with meeting minutes. Highlight other areas for camera surveys on the maps and DW to send to	
4.0	they think fit for future sewer flooding events where Thames Water don't immediately start pumping. Agency Remedial Work Circulate DW's e-mail about 16 th June 2014 survey together with Thames Water e-mails and maps for proposed camera surveys with meeting minutes. Highlight other areas for camera surveys on the maps and DW to send to Thames Water for suggested work.	МНо/
4.0	they think fit for future sewer flooding events where Thames Water don't immediately start pumping. Agency Remedial Work Circulate DW's e-mail about 16 th June 2014 survey together with Thames Water e-mails and maps for proposed camera surveys with meeting minutes. Highlight other areas for camera surveys on the maps and DW to send to Thames Water for suggested work. DW to ask Thames Water about a survey of lateral connections as done	МНо/
4.0	they think fit for future sewer flooding events where Thames Water don't immediately start pumping. Agency Remedial Work Circulate DW's e-mail about 16 th June 2014 survey together with Thames Water e-mails and maps for proposed camera surveys with meeting minutes. Highlight other areas for camera surveys on the maps and DW to send to Thames Water for suggested work. DW to ask Thames Water about a survey of lateral connections as done in Aldbourne.	MHo/ DW
4.0	 they think fit for future sewer flooding events where Thames Water don't immediately start pumping. Agency Remedial Work Circulate DW's e-mail about 16th June 2014 survey together with Thames Water e-mails and maps for proposed camera surveys with meeting minutes. Highlight other areas for camera surveys on the maps and DW to send to Thames Water for suggested work. DW to ask Thames Water about a survey of lateral connections as done in Aldbourne. AB to give DW a contact at Affinity Water to discuss the future of the Hughenden Pumping station and its decommissioning. 	MHo/ DW
	they think fit for future sewer flooding events where Thames Water don't immediately start pumping. Agency Remedial Work Circulate DW's e-mail about 16 th June 2014 survey together with Thames Water e-mails and maps for proposed camera surveys with meeting minutes. Highlight other areas for camera surveys on the maps and DW to send to Thames Water for suggested work. DW to ask Thames Water about a survey of lateral connections as done in Aldbourne. AB to give DW a contact at Affinity Water to discuss the future of the Hughenden Pumping station and its decommissioning.	MHo/ DW DW
	they think fit for future sewer flooding events where Thames Water don't immediately start pumping. Agency Remedial Work Circulate DW's e-mail about 16 th June 2014 survey together with Thames Water e-mails and maps for proposed camera surveys with meeting minutes. Highlight other areas for camera surveys on the maps and DW to send to Thames Water for suggested work. DW to ask Thames Water about a survey of lateral connections as done in Aldbourne. AB to give DW a contact at Affinity Water to discuss the future of the Hughenden Pumping station and its decommissioning. Record of Drainage/Sewage Issues in the Hughenden Area Circulate again the maps of the Hughenden Stream overlaid on TW	MHo/ DW
	they think fit for future sewer flooding events where Thames Water don't immediately start pumping. Agency Remedial Work Circulate DW's e-mail about 16 th June 2014 survey together with Thames Water e-mails and maps for proposed camera surveys with meeting minutes. Highlight other areas for camera surveys on the maps and DW to send to Thames Water for suggested work. DW to ask Thames Water about a survey of lateral connections as done in Aldbourne. AB to give DW a contact at Affinity Water to discuss the future of the Hughenden Pumping station and its decommissioning. Record of Drainage/Sewage Issues in the Hughenden Area Circulate again the maps of the Hughenden Stream overlaid on TW sewage maps with meeting minutes.	MHo/ DW DW
	they think fit for future sewer flooding events where Thames Water don't immediately start pumping. Agency Remedial Work Circulate DW's e-mail about 16 th June 2014 survey together with Thames Water e-mails and maps for proposed camera surveys with meeting minutes. Highlight other areas for camera surveys on the maps and DW to send to Thames Water for suggested work. DW to ask Thames Water about a survey of lateral connections as done in Aldbourne. AB to give DW a contact at Affinity Water to discuss the future of the Hughenden Pumping station and its decommissioning. Record of Drainage/Sewage Issues in the Hughenden Area Circulate again the maps of the Hughenden Stream overlaid on TW sewage maps with meeting minutes. Volunteers needed to design and arrange for fliers to be sent to residents	MHo/ DW DW DW
	they think fit for future sewer flooding events where Thames Water don't immediately start pumping. Agency Remedial Work Circulate DW's e-mail about 16 th June 2014 survey together with Thames Water e-mails and maps for proposed camera surveys with meeting minutes. Highlight other areas for camera surveys on the maps and DW to send to Thames Water for suggested work. DW to ask Thames Water about a survey of lateral connections as done in Aldbourne. AB to give DW a contact at Affinity Water to discuss the future of the Hughenden Pumping station and its decommissioning. Record of Drainage/Sewage Issues in the Hughenden Area Circulate again the maps of the Hughenden Stream overlaid on TW sewage maps with meeting minutes. Volunteers needed to design and arrange for fliers to be sent to residents asking for any history of issues in the area with drainage and sewers.	MHo/ DW DW
5.0	they think fit for future sewer flooding events where Thames Water don't immediately start pumping. Agency Remedial Work Circulate DW's e-mail about 16 th June 2014 survey together with Thames Water e-mails and maps for proposed camera surveys with meeting minutes. Highlight other areas for camera surveys on the maps and DW to send to Thames Water for suggested work. DW to ask Thames Water about a survey of lateral connections as done in Aldbourne. AB to give DW a contact at Affinity Water to discuss the future of the Hughenden Pumping station and its decommissioning. Record of Drainage/Sewage Issues in the Hughenden Area Circulate again the maps of the Hughenden Stream overlaid on TW sewage maps with meeting minutes. Volunteers needed to design and arrange for fliers to be sent to residents	MHo/ DW DW DW

	correspondence or contact details with Thames Water/ Ofwat/ CC for Water/ Bucks CC.	All
6.0	Date of Next Meeting	
	To be agreed at a later date in preparation for first All Agencies meeting.	